

**Louisiana Swimming, Inc.**  
**Meet Approval Application**

**An Approved Meet is a** competition conducted in accordance with USA Swimming technical rules, but where all athletes are not members of USA Swimming. Requirements for an Approved Meet are set by USA Swimming, but approval of such meets is granted by Louisiana Swimming. Times achieved by member athletes may be used for entry into any USA Swimming competition. (See USA Swimming Rulebook, Article 202.4)

**Instructions:**

1. Meet name will be in format **Year LA ClubCode Meet Name**
2. Request for approval will be submitted **not less than 10 days prior** to meet date.
3. Create, revise or update your meet announcement with all required information as found on the attached page and the Louisiana Swimming website.
4. Submit meet announcement to [laswimming@att.net](mailto:laswimming@att.net) for review and approval. If the meet announcement is emailed, there is no need to send a copy with your application.
5. Send this completed application with the appropriate fee in order to receive the approval number. An approval number will not be issued until this application, fee and meet announcement are received and reviewed.

Judy Ramirez  
207 Dutton Court  
Slidell, LA 70461

From \_\_\_\_\_ for \_\_\_\_\_  
Name of Host Club Name of Meet

To be held at \_\_\_\_\_ in \_\_\_\_\_  
Name of Facility City

on \_\_\_\_\_ fee \_\_\_\_\_  
Date(s) \$10 per day

Type of Meet (Sanctioned, Approved or Observed) \_\_\_\_\_

Meet Referee \_\_\_\_\_ email \_\_\_\_\_

Meet Director \_\_\_\_\_ email \_\_\_\_\_

Starter \_\_\_\_\_ Stroke Judge \_\_\_\_\_

Stroke Judge \_\_\_\_\_ Stroke Judge \_\_\_\_\_

- It is understood and agreed, upon granting of this Approval, that the host club will submit **within 3 business days** after the event the Meet Manager Backup file and 10 business **days** after the event ALL required reports and fees to Louisiana Swimming.
- In granting this approval, it is understood and agreed that USA Swimming and Louisiana Swimming, Inc. shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of this event.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Club President

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Club Representative

**Meet Approval  
Announcement Requirements**

Application for **approved meets** must be accompanied by a copy of the complete meet announcement which must include the following:

- A. A statement about the nature of prizes to be awarded.
- B. Information about water depth measured for a distance of 3 feet 3½ inches (1.0 meter) to 16 feet 5 inches (5.0 meters) from both end walls.
- C. The following statement: "In granting this approval, it is understood and agreed that USA Swimming and Louisiana Swimming shall be free and held harmless from any and all liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the meet."
- D. One of the following two statements:
  1. The competition course has been certified in accordance with 104.2.2C (4). The copy of such certification is on file with USA Swimming; or
  2. The competition course has not been certified in accordance with 104.2.2C(4).
- E. The following statement: "Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms, or locker rooms."
- F. The following statement: "Except where venue facilities require otherwise, changing into or out of swimsuits other than in locker rooms or other designated areas is not appropriate and is strongly discouraged."

**Requirements for Approved Meets:**

- No competition shall be approved unless a sufficient number of USA Swimming officials, certified by Louisiana Swimming, at a minimum of Stroke and Turn level, are present to observe and certify that the conduct of competition and all times achieved in such competition were in conformance with all applicable USA Swimming technical rules.
- The organization requesting approval shall permit USA Swimming officials to be on the deck and at both ends of the course where they can properly view strokes and turns.